

RESOLUTION NO. _____

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF VENTURA
ESTABLISHING THREE REGULAR FULL-TIME POSITIONS IN THE VENTURA COUNTY
PUBLIC HEALTH DEPARTMENT - HEALTHY HOMES VENTURA COUNTY PROGRAM**

WHEREAS, Ventura County Personnel Rules and Regulations sections 903 and 2701 provide that the number of County positions must be established by resolution of the Board of Supervisors; and

WHEREAS, the Ventura County Public Health Department (PH) has identified and requested the establishment of one regular full-time Community Services Coordinator position, one regular full-time Health Education Assistant II position, and one regular full-time Office Assistant III position.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF VENTURA that the following three regular full-time positions shall be established within PH effective October 20, 2019:

Job Code	Classification	Budget Unit	Dept. Sub-Org	FTE	Compensation Frequency	Annual Salary Range
00406	Community Services Coordinator	HCAVC	3145	1.0	Biweekly	\$50,470.25-\$70,751.97
00858	Health Education Assistant II	HCAVC	3145	1.0	Biweekly	\$38,901.14-\$54,632.00
01345	Office Assistant III	HCAVC	3145	1.0	Biweekly	\$34,162.49-\$47,772.76

On motion of Supervisor _____, seconded by Supervisor _____, the foregoing resolution was passed and adopted on _____, 2019.

Chair, Board of Supervisors

ATTEST: MICHAEL POWERS
Clerk of the Board of Supervisors
County of Ventura, State of California

By: _____
Deputy Clerk of the Board